

## Almost Home, Inc. Board Meeting Agenda

September 15, 2025 - 8:30 A.M./United Power Conference Room

1. **Welcome and Consent Agenda - 8:30 am - 8:35 am**
  - a. **Welcome**
    1. Welcome and Introduction of Guests/Visitors
    2. Roll Call and Confirmation of Quorum

In-person: Heidi Williams (Vice President), Elizabeth Bednarcik, Tom Green, Peggy Jarrett, Justin Martinez, Andrea Wieland (Secretary).

Online: Caleb Whetstine, Becky Mandez, Justin Adcock (Treasurer)

Staff: Delany Coe, Lily Kapitan, Amber Wright, Jessica Fiedler, Nicole Cavalino, Elizabeth Sustaita

Absent: Peter Padilla, Adam Brown, Troy Hageman, Aaron Herrera, Tom Skerjanec, Sarah Stormo
  - b. **Consent Agenda**
    1. Approval of Board Meeting Agenda
    2. Approval of August Meeting Minutes

**1<sup>st</sup> Justin M./2<sup>nd</sup> Peggy J. All approved.**
2. **New Business – 8:35 am – 8:45 am**
  - a. Approval of New Board Members

**1<sup>st</sup> Elizabeth/Justin M. All approved – Angela Barber**

**1<sup>st</sup> Peggy J./2<sup>nd</sup> Angela B. All approved – Jen Fayollat**

    1. Approval to add Deputy Director to SouthState bank account

**1<sup>st</sup> Elizabeth B./2<sup>nd</sup> Justin M. All approved.**

    2. Donor Engagement Committee
3. **Unfinished Business**
4. **Finance Report – Amber Wright, Controller – 8:45 am – 9:05 am**
  - a. July Financials

**1<sup>st</sup> Tom G./2<sup>nd</sup> Jen F. All approved.**
5. **Executive Director Report – Dr. Jessica Fiedler 9:05 am – 9:20 am**

**Amber took a full time job, looking for someone from the former auditor or someone else to help with finances. Please see board packet for more details.**
6. **Programs and Services Report – Delaney Coe, Dep. Director/Lily Kapitan, Program Director, 9:20 am – 9:40 am**
  - a. Manager Report – Elizabeth Sustaita – SWAP

**Board packet for more details.**
7. **Grants Report – Nicole Cavalino, Grants Manager - 9:40 am – 9:45 am**

**Hopefully the outstanding grants will come in, including some for General funding. See board packet for details.**
8. **Committee Reports 9:45 am – 9:50 am**
  - a. Board Development Committee: Recruiting & Training **Working on changing and updating new policies in the by-laws**
  - b. Finance Committee: Review financials in depth and prepare/approve budget
  - c. Fundraising Committee: Identify and Create Fundraising **Strategies Delany working on a donor engagement plan.**

- d. Special Events Committee: Plan and Implement Special Events
- e. Facilities Review Committee – Office and Shelter Facilities **Tour taking place on the 24<sup>th</sup> of the old Senior Center to talk about development.**

***The next meeting is Monday, October 20 @ 8:30 a.m.***

***Adjourned  
9:41 a.m.***

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