



Almost Home, Inc. Board Meeting Agenda

July 17, 2023 - 8:00 A.M.

United Power Community Room

1. **Welcome and Consent Agenda - 8:00 am - 8:10 am**

Attendance:

Board – (in person) Peter Padilla, President, Andrea Wieland, Secretary, Peggy Jarrett, Past President, Tom Green, Tom Skerjanec, Justin Ortiz, Treasurer, Mark Heidt, Angela Barber, Vice-President, Ellyn Cope, Aaron Herrera, Troy Hageman, Dave Rose, and Adam Brown
(on-line) Heidi Williams and Jamie Campbell

Staff – Jessica Fiedler, Ex. Director, Rachel Monroe, Philanthropy & Communications Director, Amber Wright, Finance Director, Lily, Data and Evaluation Manager, Delany Coe, Deputy Director, Laura Thompson, Grants Manager

a. **Welcome**

1. Welcome and Introduction of Guests/Visitors
Opened the meeting at 8:05 a.m. with technical difficulties.
2. Roll Call and Confirmation of Quorum
All board members are present
Guest, Caleb Whetstone observing the meeting/applying for the board

b. **Consent Agenda**

1. Approval of Board Meeting Agenda
Dave Rose 1st, Mark Heidt 2nd approved
2. Approval of May Meeting Minutes
Dave Rose 1st, Mark Height 2nd approved

2. **Public Comment**

- a. Public Comment-Invitation for Guests to Speak on Items Not on the Agenda
Caleb introduced himself.

3. **New Business – 8:10 am – 8:30 am**

- a. Recognition of Retiring Board Members
Retiring Board member recognition Dave Rose and Peggy Jarrett
- b. 2023-24 Officer Nominations and Election
Election of the new officers for the next year.
Peter Padilla, Heidi VP, Andrea Secretary, Justin Treasurer
Peggy 1st, 2nd Aaron Herrera **all approved**
Angela is stepping down as the VP, as this is her last year on the board.
- c. Addition of New Board Member
Recommendation that we add Caleb to the board of directors
1st Peter 2nd Justin Ortiz **all approved**
- d. Meeting Dates for FY2024
Schedule in packet no meetings in December and June, and 4th due to holidays on the 3rd Monday of the month. Jessica handed out dates.
- e. Approval of Line of Credit Increase
Currently have a \$300,000, asking for \$400,000 credit line increase.
1st Mark Heidt 2nd Angela Barber **all approved**
- f. Conflict of Interest Statement
Please sign and give to Jessica.
- g. Board Commitment Document

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Please sign and give to Jessica.

4. **Unfinished Business**
No unfinished business
5. **Finance Report – Amber Wright, Finance Director 8:30 am – 8:40 am**
 - a. May Financials: 1st Justin 2nd Aaron Herrera **all approved**
 - b. June Financial Draft: Just reviewed, not final
 - c. Approval of FY24 Budget: 1st Mark Heidt 2nd Peggy Jarrett **all approved**
6. **Programs and Services Report– Delaney Coe, Deputy Director, and Lily Kapitan, Data and Evaluation Manager 8:40 am – 8:55 am**
See board packet
7. **Development Report/Grants Report – Rachel Monroe, Philanthropy and Communications Director, and Laura Thompson, Grants Manager 8:55 am – 9:10 am**
See board packet
8. **Executive Director Report – Dr. Jessica Fiedler 9:10 am – 9:20 am**
See board packet
9. **Committee Reports 9:20 am – 9:30 am**
 - a. Current Committee Assignments
 - b. Board Development Committee: Recruiting & Training
 - c. Finance Committee: Review financials in depth and prepare/approve budget
 - d. Fundraising Committee: Identify and Create Fundraising Strategies
 - e. Special Events Committee: Plan and Implement Special Events
 - f. Building Review Committee – Next steps

Adjourn – 9:29 am - Next meeting date is Monday, August 21, 2023