

## Almost Home, Inc. Board Meeting Minutes

November 17, 2025 - 8:30 A.M./Almost Home Executive Conference Room

1. **Welcome and Consent Agenda - 8:30 am - 8:35 am**

a. **Welcome**

1. Welcome and Introduction of Guests/Visitors: **Nancy?**
2. Roll Call and Confirmation of Quorum

**In-person: Heidi, Becky, Elizabeth, Angela, Troy, Thom S., Adam B, Peggy J. Caleb W, Jen F., Online: Andrea**

**W.**

**Staff: Lily K, Delany C. Jessica F. Nicole C.**

b. **Consent Agenda**

1. Approval of Board Meeting Agenda
2. Approval of October Meeting Minutes

Agenda approval/October minutes approval.

2. **New Business – 8:35 am – 8:40 am**

- a. Minutes for November – Reflect Signers on SS Account
- b. Food Assistance – Do we increase AH's footprint?

**Board though we should look at our mission and not expand**

**Reviewed demolishing the old senior center**

**Switching insurance to Kaiser**

**Bank transition info.**

**No finance report.**

**5k was a success – with a 50% ROI**

3. **Unfinished Business**

4. **Finance Report – Dr. Jessica Fiedler – 8:40 am – 9:00 am**

- a. September Financial Update
- b. Audit – Begins this month

5. **Executive Director Report – Dr. Jessica Fiedler 9:00 am – 9:10 am**

**See board packet**

6. **Development Report – Delaney Coe, Deputy Director – 9:10-9:20 am**

7. **Programs and Services Report – Lily Kapitan, Program Director - 9:20 am – 9:45 am**

- a. Manager/Case Manager Report – Jeanette Martinez and Nancy Contizano – GIFOA
- See board packet**

8. **Grants Report – Nicole Cavalino, Grants Manager - 9:45 am – 9:50 am**

**See board packet, but we have received some new money over the last few months.**

9. **Committee Reports 9:50 am – 10:00 am**
- a. Board Development Committee: Recruiting & Training
  - b. Finance Committee: Review Financials in Depth and Prepare/Approve Budget
  - c. Fundraising Committee: Identify and Create Fundraising Strategies
  - d. Special Events Committee: Plan and Implement Special Events
  - e. Facilities Review Committee – Office and Shelter Facilities

**Adjourned: 9:45 a.m.**

*The next meeting is January 26, 2026 @ 8:30 a.m.*

**REMINDER: THERE IS NO MEETING IN DECEMBER!**