



Almost Home, Inc. Board Meeting Agenda

March 17, 2025 - 8:30 A.M./United Power Meeting Room

1. Welcome and Consent Agenda - 8:30 am - 8:35 am

Attendance:

Board:

Peter Padilla (president), Tom Green, Justin Martinez, Justin Adcock (online), Troy Hageman, Caleb Whetstone (online), Becky Mandez., Heidi Williams (online), Peggy Jarrett, Andrea Wieland (treasurer, online) Elisabeth Bednarcik (online).

Staff:

Jessica Fiedler. Amber Wright, Nicole Cavalino, Delaney Coe, and Elizabeth Sustaita.

a. Welcome

- 1. Welcome and Introduction of Guests/Visitors
- 2. Alexander and Williams PLLC
- 3. Roll Call and Confirmation of Quorum

b. Consent Agenda

- 1. Approval of Board Meeting Agenda
- 2. Approval of February Meeting Minutes

Approval of the agenda/minutes, 1st Tom Green, 2nd Troy Hageman. All approved

Doug Williams, Audit results, financial statements complete

- Single form in progress
- Suggestion for adding additional QuickBooks training for finance team
- 4/year Audit help

Public Comment – 8:35 am – 8:40 am

- c. Public Comment-Invitation for Guests to Speak on Items Not on the Agenda – no one for comment

2. New Business – 8:40 am – 8:50 am

- a. Auditor Presentation
- b. Audit Acceptance
- c. Approval of additional Line of Credit
 - Information to the board about an emergency action that the Executive Committee took for an emergency \$50K loan to make payroll

Approval - 1st Becky Mandez/2nd Justin Martinez

3. Unfinished Business - none

4. **Programs and Services Report – Delaney Coe, Dep. Director/Lily Kapitan, Impact Mgr.**
8:50 am – 9:05 am
a. ***Housing Services Program – Elizabeth Sustaita, Housing Services Program Manager***
5. **Finance Report – Amber Wright, Finance Director** *9:05 am – 9:15 am*
a. January Financials

Approval of Finance Report *1st Peggy Jarrett, 2nd Troy Hageman - All approved*
6. **Grants Report – Nicole Cavalino, Grants Manager** *9:15 am - 9:20 am*

7. **Development Report – Rachel Monroe, Philanthropy and Communications Director**
9:20 am – 9:30 am
8. **Executive Director Report – Dr. Jessica Fiedler** *9:30 am – 9:35 am*
9. **Committee Reports** *9:35 am – 9:40 am*
 - a. Board Development Committee: Recruiting & Training
 - b. Finance Committee: Review financials in depth and prepare/approve budget
 - c. Fundraising Committee: Identify and Create Fundraising Strategies
 - d. Special Events Committee: Plan and Implement Special Events
 - e. Facilities Review Committee – Office and Shelter Facilities

Adjourn – 9:45 am

Next meeting date is April 21, 2025

FACILITIES MEETING WILL BE HELD AFTER THE REGULAR BOARD MEETING

22 S. 4th Ave. Suite 102
Brighton, Colorado 80601
Phone: 303-659-6199
Fax: 303-659-8859
Website:

www.AlmostHomeOnline.org
E-Mail:
Info@AlmostHomeOnline.org