



Almost Home, Inc. Board Meeting Minutes

August 18, 2025 - 8:30 A.M./United Power Conference Room

1. Welcome and Consent Agenda - 8:30 am - 8:35 am

a. Welcome

1. Welcome and Introduction of Guests/Visitors
2. Roll Call and Confirmation of Quorum

Attendance:

Board – in person: Peter Padilla (President), Tom Green, Justin Adcock (Treasurer), Adam Brown, Justin Martinez, Tom Skerjanec, Becky Mandez, Elizabeth Bednarcik, Peggy Jarrett, Caleb Whetstine

Remote: Andrea Wieland (Secretary), Aaron Herrera, Heidi Williams (Vice President)

Staff – in person: Lily Kapitan, Delaney Coe, Jessica Fiedler

Remote: Amber Wright, Nicole Cavalino.

Guest: Jen Fayollat, possible new board member

3. Consent Agenda

- Approval of Board Meeting Agenda
- Approval of July Meeting Minutes

Consent Agenda approval: 1st Elizabeth B/2nd Becky M. All approved

2. New Business – 8:35 am – 8:45 am

- a. Approval of New Board Member – Not in attendance; in September
- b. Approval of Term Extension: Extend the term of a board member by 1 year. **1st Tom G./2nd Peggy J. All approve**
- c. Finance Reserves Policy **Approval of new policy: 1st Tom G./2nd Peggy J. All approve**
- d. Approval to Remove Development Director from Bank of Colorado and SouthState Accounts: **Approval to remove Rachel Monroe from the bank accounts, and remove Caleb Whetstine as Treasurer from accounts, and add Justin Adcock as Treasurer: 1st Becky M./2nd Peggy J. Approved, Justin Adcock abstained.**
- e. Conflict of Interest Policy/Signature Page: **Please review and sign**
- f. Commitments: **Please review and sign**
- g. Board Committees: **Please review and sign**

3. Unfinished Business - None

4. Finance Report – Amber Wright, Controller – 8:45 am – 9:15 am

- a. June Financials **Approval of the June 2025 Financials: 1st Justin M./2nd Becky M. All Approved.**
- b. FY26 Budget Approval - **Approval of the FY26 Budget: 1st Elizabeth B./2nd Heidi W. All Approved.**

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5. **Executive Director Report – Dr. Jessica Fiedler** 9:15 am – 9:25 am **Reviewed staffing and funding changes. See packet**
6. **Programs and Services Report – Delaney Coe, Dep. Director/Lily Kapitan, Program Director,**
9:25 am – 9:35 am
 - a. FY25 Data
7. **Grants Report – Nicole Cavalino, Grants Manager** - 9:35 am – 9:40 am
8. **Committee Reports** 9:40 am – 9:45 am
 - a. Board Development Committee: Recruiting & Training
 - b. Finance Committee: Review financials in depth and prepare/approve budget
 - c. Fundraising Committee: Identify and Create Fundraising Strategies
 - d. Special Events Committee: Plan and Implement Special Events
 - e. Facilities Review Committee – Office and Shelter Facilities

Adjourned: 9:48

The next meeting is Monday, September 15 @ 8:30 a.m.



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