



## Almost Home, Inc. Board Meeting Minutes

August 18, 2025 - 8:30 A.M./United Power Conference Room

### 1. Welcome and Consent Agenda - 8:30 am - 8:35 am

#### a. Welcome

1. Welcome and Introduction of Guests/Visitors
2. Roll Call and Confirmation of Quorum

#### **Attendance:**

**Board – in person:** Peter Padilla (President), Tom Green, Justin Adcock (Treasurer), Adam Brown, Justin Martinez, Tom Skerjanec, Becky Mandez, Elizabeth Bednarcik, Peggy Jarrett, Caleb Whetstine

**Remote:** Andrea Wieland (Secretary), Aaron Herrera, Heidi Williams (Vice President)

**Staff – in person:** Lily Kapitan, Delaney Coe, Jessica Fiedler

**Remote:** Amber Wright, Nicole Cavalino.

**Guest:** Jen Fayollat, possible new board member

### 3. Consent Agenda

- ☐ Approval of Board Meeting Agenda
- ☐ Approval of July Meeting Minutes

**Consent Agenda approval: 1<sup>st</sup> Elizabeth B./2<sup>nd</sup> Becky M. All approved**

### 2. New Business – 8:35 am – 8:45 am

- a. Approval of New Board Member – Not in attendance; in September
- b. Approval of Term Extension: Extend the term of a board member by 1 year. **1<sup>st</sup> Tom G./2<sup>nd</sup> Peggy J. All approve**
- c. Finance Reserves Policy **Approval of new policy: 1<sup>st</sup> Tom G./2<sup>nd</sup> Peggy J. All approve**
- d. Approval to Remove Development Director from Bank of Colorado and SouthState Accounts: **Approval to remove Rachel Monroe from the bank accounts, and remove Caleb Whetstine as Treasurer from accounts, and add Justin Adcock as Treasurer: 1<sup>st</sup> Becky M./2<sup>nd</sup> Peggy J. Approved, Justin Adcock abstained.**
- e. Conflict of Interest Policy/Signature Page: **Please review and sign**
- f. Commitments: **Please review and sign**
- g. Board Committees: **Please review and sign**

### 3. Unfinished Business - None

### 4. Finance Report – Amber Wright, Controller – 8:45 am – 9:15 am

- a. June Financials **Approval of the June 2025 Financials: 1<sup>st</sup> Justin M./2<sup>nd</sup> Becky M. All Approved.**
- b. FY26 Budget Approval - **Approval of the FY26 Budget: 1<sup>st</sup> Elizabeth B./2<sup>nd</sup> Heidi W. All Approved.**

5. **Executive Director Report – Dr. Jessica Fiedler 9:15 am – 9:25 am** Reviewed staffing and funding changes. See packet
6. **Programs and Services Report – Delaney Coe, Dep. Director/Lily Kapitan, Program Director,**  
*9:25 am – 9:35 am*
  - a. FY25 Data
7. **Grants Report – Nicole Cavalino, Grants Manager - 9:35 am – 9:40 am**
8. **Committee Reports 9:40 am – 9:45 am**
  - a. Board Development Committee: Recruiting & Training
  - b. Finance Committee: Review financials in depth and prepare/approve budget
  - c. Fundraising Committee: Identify and Create Fundraising Strategies
  - d. Special Events Committee: Plan and Implement Special Events
  - e. Facilities Review Committee – Office and Shelter Facilities

**Adjourned: 9:48**

***The next meeting is Monday, September 15 @ 8:30 a.m.***



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