

Almost Home, Inc. Board Meeting - Minutes

January 26, 2026 - 8:30 A.M./United Power Conference Room

1. **Welcome and Consent Agenda - 8:30 am - 8:35 am**

a. **Welcome**

1. Welcome and Introduction of Guests/Visitors
2. Roll Call and Confirmation of Quorum

Attendance, in-person: Peter Padilla (president), Peggy Jarrett, Justin Adcock (treasurer), Justin Martinez, Tom Green, Andrea Wieland (secretary).

On-line: Elizabeth Bednarcik, Aaron Herrera, Jen Fayollat, Becky Mandez, Heidi Williams (vice president), Caleb Whetstine, Adam Brown.), Caleb

Staff: Jessica Fiedler, Nicole Cavalino, Lily Kapitan, Amanda Lucero

b. **Consent Agenda**

1. Approval of Board Meeting Agenda
2. Approval of November Meeting Minutes

Consent agenda and minutes approval: 1st Justin M., 2nd Peggy J. all approved.

2. **New Business – 8:35 am – 8:40 am No new business**

3. **Unfinished Business *No unfinished business***

4. **Finance Report – Leslie Zirker – 8:40 am – 9:00 am**

- a. Financials
- b. Endowment discussion
- c. Updated FY26 Budget

Notes:

- 990 getting to the CPA to finish up review
- Updated Processes
- Financials Reconciled – we had been paying for two systems, fixed.
- Caught up with our 3rd quarter payroll taxes
- See board packet for updated financial report

Financial approval: 1st Becky M, 2nd Justin M. all approved.

Endowment discussion – request more details from HomeAid board of the total amount needed in an endowment to work on the old senior center project. Note to leave the money in an account as long as possible before spending it out for the project.

Approval: 1st Peter P. 2nd Tom G. All approved.

5. **Executive Director Report – Dr. Jessica Fiedler 9:00 am – 9:10 am**

See report in board packet

- Introduction of Leslie Zirker new financial officer
- Broomfield SWAP position open
- HomeAid: approved the building project, need an architect, need to have the historical designation removed, and we will have to start a capital campaign to raise the funding for the project.

6. **Development Report – Dr. Jessica Fiedler – 9:10-9:20 am**
 - Almost Home met the goal for recurring donors
 - Individual giving is just over 50% of our fiscal goal
 - Pickleball tourney coming up
 - Working on our end of year event
 - Colorado Gives Day went well
 - Broomfield United Methodist raised a large sum for us
 - Increased our monthly donors from 46 to 64.

7. **Programs and Services Report – Lily Kapitan, Program Director - 9:20 am – 9:45 am**
 - a. **Manager Report – Liz Sustaita, Safe Parking Presentation**
 - Around 1,000 people living in cars in the Denver Metro Area
 - Services provided restrooms and running water, help in finding housing, in Commerce City, and monitored by the Salvation Army.

8. **Grants Report – Nicole Cavalino, Grants Manager - 9:45 am – 9:50 am**
 - Received 1./39 million, of 4.3 million applied for of that applied for 44 grants, and awarded 20. See board report for updating fundraising

9. **Committee Reports 9:50 am – 10:00 am**
 - a. Board Development Committee: Recruiting & Training - reviewing/updating bylaws
 - b. Finance Committee: Review Financials in Depth and Prepare/Approve Budget – finishing budget
 - c. **Fundraising Committee: Identify and Create Fundraising Strategies (Donor Engagement Committee)**
 - d. Special Events Committee: Plan and Implement Special Events
 - e. Facilities Review Committee – Office and Shelter Facilities

Meeting adjourned:

9:38 a.m.

Note: next meeting at the Almost Home Board Room